



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

(301) 454-1670

FAX (301) 454-1674

OFFICE OF
THE GENERAL COUNSEL

February 8, 2008

**VIA CERTIFIED MAIL,
RETURN RECEIPT REQUESTED**

Steven Kanstoroom
1014 Ashton Road
Ashton, Maryland 20861

Re: MPIA REQUEST

Dear Mr. Kanstoroom:

This letter will acknowledge receipt of your written Public Information Request dated January 10, 2008, pursuant to the Sections 10-611, et seq., of the State Government Article of the Annotated Code of Maryland, also known as the "Maryland Public Information Act," to The Maryland-National Capital Park and Planning Commission ("Commission"). You have requested copies of the following public records:

1. "all written policies and procedures that the Maryland National Capital Park and Planning Commission (the "Commission") had in effect from January 1, 2006 – January 1, 2008 and used to assign addresses to Montgomery County properties";
2. "a full size color copy of the address book page associated with Maryland Property Map JT123 (a reduced copy of which is attached hereto)";
3. "a log of the MNCPPC staff that has made entries on the address book page associated with Maryland Property Map JT123"; and
4. "all public records that your office has sent to or received from the Maryland Department of Planning between November 20, 2008 and the date in which this request is filled [sic]."

The Commission has performed a search reasonably calculated to uncover all of the public records you requested and has determined to grant your request to inspect

On 8/25/08 M-NCPPC's now Acting Director (as of this May 13, 2013 posting), gave sworn testimony that M-NCPPC did not have any written rules or procedures regarding address issuance. However, this letter, written 7 months prior, purports to include the written policies and procedures as an attachment. Click [here](#) to see the sworn testimony.

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and/or copy the requested public records. As previously noted, it has been determined that no documents exist in response to your third request: "a log of the MNCPPC staff that has made entries on the address book page associated with Maryland Property Map JT123."

Enclosed please find those public records responsive to your Maryland Public Information Act request. Those documents have been bates-stamped 00001-00202.

Also enclosed is a Notification of Costs associated with your Maryland Public Information Act request, in the amount of \$63.10. You may remit payment to this office.

Should you have any questions regarding this response to your request, please do not hesitate to contact me at 301-454-1670. Thank you.

Very truly yours,



Jared M. McCarthy
Associate General Counsel

Enclosures as stated

Enclosures not received